

SWAN LIBRARY TRUSTEES
MEETING OF JUNE 11, 2008

Present: Trustees Kevin Doherty, Pat Cammarata, Lynne Philipps, Fran Lissow, Terry-Lynn Corrigan, Judy Christopher, Mitzy Peglow, Mary Anne Braunbach, Library Director Susan Rudnicky

Excused: Mariadele Theodorakos, Dona Scharping

Guests: Roger LaMont, Ruth Drew, Carole Patterson

President Kevin Doherty opened the meeting at 7:00pm. Motion to approve the agenda was made by Fran, seconded by Lynne. Approved. (yes-8 no-0) Kevin also noted that we may need to jump around the agenda due to the anticipated presentation by our attorney.

Public Forum: Lynne introduced the three guests who are members of the Steering Committee to the Board.

Correspondence: Folder is circulating where copies of the Financial Audit by Patricia Hales is available and a condolence card for the death of Tom Bindeman's mother can be signed.

FINANCE COMMITTEE:

Motion to authorize the withdrawal of \$40,000 from the Smith Barney Operating Fund and depositing into the checking account for the paying of bills through July 2008 was made by Lynne, seconded by Mitzy. Approved. (yes-8 no-0)

Motion to authorize the payments directly from the Smith Barney Building Fund to Shell Associates, invoice 08-1052S, in the amount of \$1,500 for the Fair Market Appraisal on the Martillotta Properties, and, to authorize the payment to Ivy Partners, invoice 290, in the amount of \$2,623.22, was made by Fran, seconded by Mitzy. Approved (yes-8 no-0)

Motion to authorize payment directly from the Smith Barney Permanent Improvement Fund to Bower's Albion Plumbing and Heating, in the amount of \$1,275 for 2 mini water heater installations per prior Board action was made by Fran, seconded by Terry-Lynn. Approved. (yes-8 no-0)

New Library Design 2: The new drawings from Dick LaCroix were distributed and this is the time for the Board to make suggestions on the plan. Email your suggestions to Kevin and he will tabulate the responses and send them off to Dick LaCroix.

Executive Session: Motion to move to executive session at 7:20pm to meet with Attorney Patrick Malgieri about a potential property purchase and sale and for questions relating to options for the existing Burrows Mansion was made by Lynne, seconded by Fran. Approved. (yes-8 no-0)

Invited to attend the session were members of the Steering Committee: Roger LaMont, Carole Patterson and Ruth Drew.

Motion to adjourn the executive session and return to the public meeting at 8:42pm was made by Lynne, seconded by Mary Anne. Approved (yes-8 no-0)

PLANNING COMMITTEE:

Committee Goals sheets were distributed for committees to review, adjust, comment, etc. and report back to the Lynne prior to the July meeting.

Campaign Coordinator Position for the Capital Campaign:

Motion to authorize the Steering Committee to engage as a 1099 contractor, an individual to work as Steering/Campaign Committee Coordinator, at a rate of \$12/hr., not to exceed \$1,152 through Labor Day, 2008, to be funded from the Smith Barney Building Fund, was made by Pat, seconded by Fran. Approved. (yes-7 no-0) **Judy Christopher had to leave early, reducing the members available for vote)

Mary Anne Braunbach asked that clarification on the hiring practices be provided at the next meeting.

PERSONNEL COMMITTEE: Special Report made by Pat on the Archiving/Cataloging the items in the attic and the anticipated scope of the position was explained.

2008-09 Committee Assignments: were made by Kevin to include:

Finance: Fran and Mitzy

Building & Grounds: Judy and Pat

Personnel: Pat and Dele

Fund Raising: Steering/Campaign Committee under auspices of Planning

Local History: Mary Anne

Planning: Lynne, Dona, Terry-Lynn

ByLaws: Work of the whole

Elections: Terry-Lynn, Mary Anne, Pat

Adjournment: Motion to adjourn the meeting at 9:15pm was made by Fran, seconded by Mitzy. Unanimously approved.

Respectfully submitted,

Lynne Philipps
Secretary